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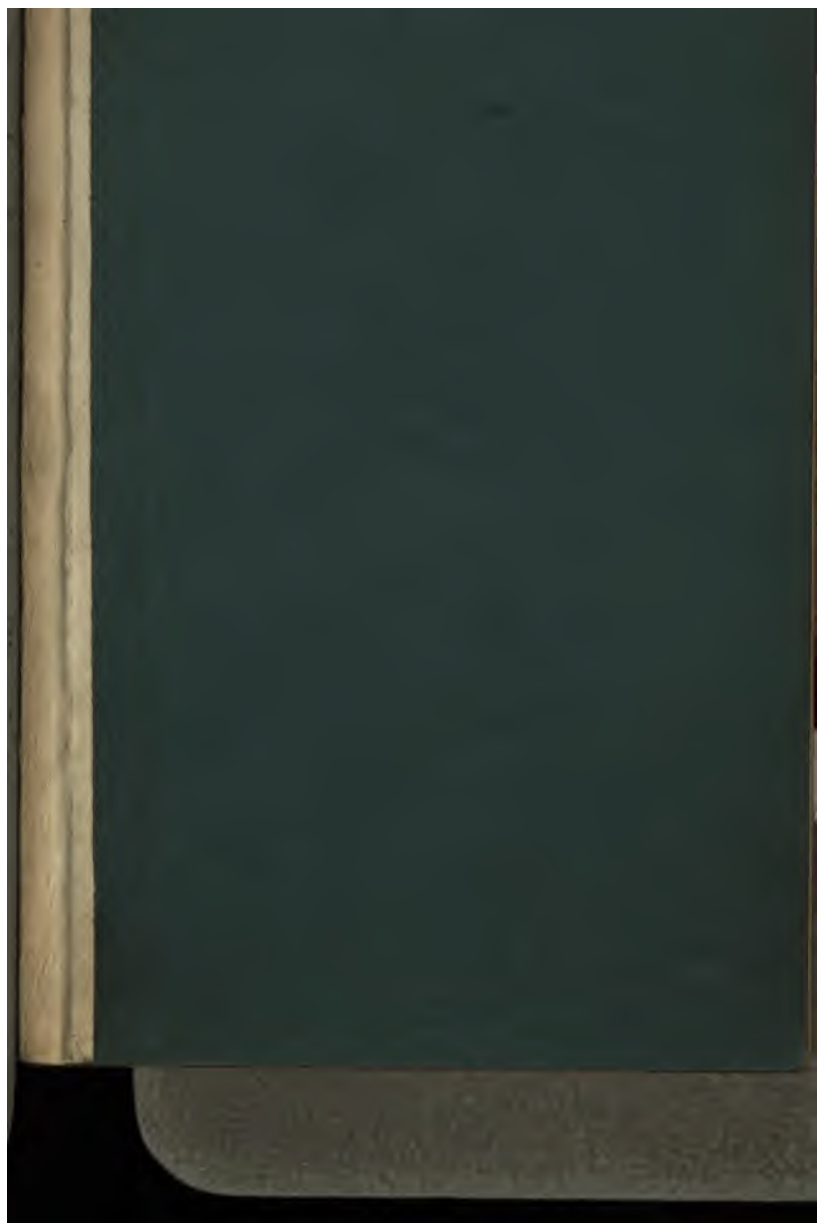
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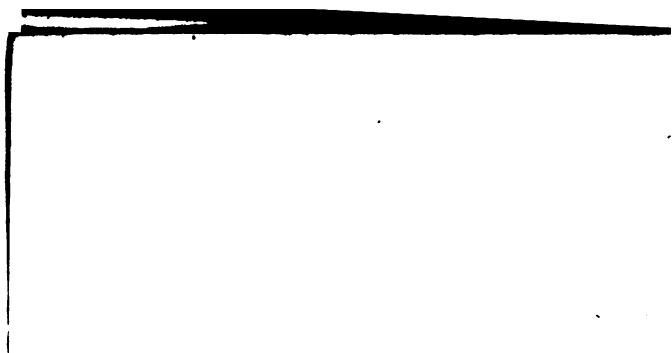
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12

THE PHONOGRAPHIC
Railway Phrase Book ;

AN ADAPTATION OF PHONOGRAPHIC TO THE REQUIREMENTS
OF RAILWAY BUSINESS AND CORRESPONDENCE.

BY ISAAC PITMAN.

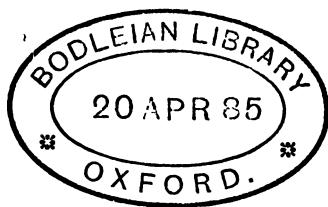


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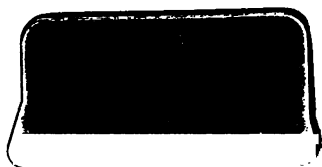


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1884.

25788.4.12.





other lines. As a rule the *r* is struck *across* the last consonant. The reader should be apprised that in the shorthand forms in the "Official Names of Railways," the word "Railway" is added to the name of the line in every case.

In most cases these contracted outlines can be filled in with their consonants and vowels, so as to make them intelligible, on the understanding that an intersected *r* represents "Railway," and an intersected *k* "Company."

It may be necessary to repeat here the caution given in the "Phonographic Phrase Book," page 4, against uniting the words of *very long* phrases; and we may add that even short phrases, *composed of words that seldom occur together*, are not to be commended. Whatever is not readily legible causes the reader to lose more time in deciphering it than the writer gains. Where in such case is the real gain?

Every phonographer who makes use of this work is supposed to have already familiarised himself with ordinary phraseography, as developed in the "Phonographic Phrase Book," and to require only a few additional phraseographs to qualify himself for railway business. He should not, therefore, expect to find here any of the general phrases which are given in the other collection.

The advantage which Phonography confers on the railway Manager in communicating his views upon a variety of subjects, together with the facility and despatch which it introduces into the business of the line, are incalculable, and can be known only to those who employ it, either by writing it themselves or by dictation to a clerk who understands the system.

In the compilation of the "Railway Phrase Book," (the first edition of which was published in 1869,) I have been greatly assisted by Mr Edward Johnson, of the London and North Western Railway, Manchester, and Mr Thomas Cogswell, of the Great Western Railway, Cardiff. I am also indebted to other gentlemen connected with railways for hints and phrases, to whom I beg thus to express my obligations.

Phonetic Institute, Bath.
August, 1884.

ISAAC PITMAN.

KEY LETTERS TO INTERSECTIONS :

Abstract, | Department, } Director, — Manager,
Superintendent.

RAILWAY PHRASE BOOK.

A

abstract books
abstract clerks
abstract department
account current
accountant's office
after business hours
after the train had gone
after train time
after we had closed
all amounts outstanding
all Directors
all goods drivers
all guards and drivers
all important
all important letters
all important matters
all parcels may be sent
all particulars attached
all railway companies
all recharges
all speed
all stations

all the mails
all trains are despatched
all trains go through
all traffic must be
alteration of the train
annual meeting
annual meetings
annual report
Assistant Gen. Manager
Assistant Goods Mangr.
Atlantic telegraph com-
panies
Atlas parcel office
at owner's risk
at sender's risk
at these stations
at this station
audit committee

B

be good enough
better accommodation
better address
better reference
between Liverpool and
Manchester

between London
 between Manchester
 between senders and consignees
 between York and Scarborough
 break van

break carriage

Burton-on-Trent

by express

by goods train

by last train

by late train

by mail train

by Manchester, Sheffield and Lincolnshire

by Midland Company

by Midland Railway Co.

by our invoice

by our route

by our way bill

by parcel van

by Parliamentary train

by railway

by signal

by special train

by telegram

by the express

by the mail

by the Manchester express

by the train

by the train in question

by train

by wire

by wire at once

by your route

C

cannot account

cannot answer

cannot be sent to-day

cannot do so

cannot give any information

cannot reply definitively

cannot trace entry

cannot trace anything

cannot trace receipt

Camden station

Carriers' Act

cattle trucks

claim pending

Claims' Arbitration Committee

claims' department

claims' office

claimant will not accept

claimant will not receive

class rates

clear by overcharge

Clearing House

Clearing House classification

Clearing House Committee

Clearing House regula-
tions
Clearing House return
Clearing House rules
coaching department
coaching traffic
coal traffic
collect all charges on
delivery
collection and delivery
come to terms
correct as received
company's risk
company's traffic
considerable delay
consignees and senders
could not be brought
forward
could not be forwarded

D

deliver at once
deliver at once and reply
deliver immediately
delivery department
delivery office
detective department
Directors' decision
Directors' report
District Manager
District Superintendent
different rates

different routes
division of expenses
division of receipts
down train

E

earliest convenience
early trains
enclosed letter
engineering department
engineer's office
engine driver
engine driver and guard
enter to this station
entered to us
every attention
every despatch
Euston station
Euston square station
express train

F

fifth class rate
first class rate
first instant
first intimation
for some time past
for the abstract depart-
ment
for the delivery depart-
ment
for the express

for the goods department
 for the mail
 for the mail train
 for the Managing Director
 for the Manager's Office
 fourth class
 from London
 from the enclosed letter
 from Manchester
 from the correspondence
 from the last report
 from their letter
 from your letter
 further particulars
 further reply

G

General Committee
 General Manager
 goods damaged
 goods department
 goods engine
 goods invoice
 Goods Manager
 Goods Manager's office
 Goods Manager's report
 goods not to hand

goods station
 goods train

goods traffic
 goods wagon
 great delay
 great speed
 gross receipts
 guard's report
 guard's statement

H

how many accounts
 how many bales
 how many cases
 how many excursionists
 how many excursion
 trains
 how many goods trains
 how many passengers
 how many parcels

I

I am favored
 I am in communication
 I am in correspondence
 I am in receipt of your
 letter
 I enclose a letter
 I have a claim
 I have no objection
 I have seen guard
 Thompson
 I have seen sender
 I have seen consignee
 I have seen the driver of
 the train

I have seen the Manager *very*
 I have seen the Superintendent *very*
 I have seen the Passenger Superintendent *very*
 I have sent a messenger *very*
 I have sent it *very*
 I have telegraphed *very*
 Immediate delivery *very*
 in error *very*
 in loose order *very*
 invoice cleared *very*
 invoices delayed *very*
 inquire into the matter *very*
 Inquiry Office *very*
 in certain cases *very*
 in London *very*
 in my letter *very*
 in my last letter *very*
 in some cases *very*
 in the Co.'s possession *very*
 in the goods department *very*
 in the hands of their solicitor *very*
 in the passenger department *very*
 in the same truck *very*
 in the same train *very*
 in the same wagon *very*
 in the working *very*
 in this case *very*
 in your reply to my letter *very*
 into the matter *very*

J

Joint Committee *very*
 joint communication *very*
 joint station *very*
 joint stock *very*
 Joint Stock Company *very*
 Joint Stock Co.'s account *very*
 junction stations *very*
 junction Clearing House *very*

K

King's Cross *very*
 King's Cross station *very*

L

last mail *very*
 last month's account *very*
 last month's report *very*
 last quarter's statement *very*
 last train *very*
 last year's report *very*
 ledger accounts *very*
 ledger clerks *very*
 ledger department *very*
 ledger list *very*
 ledger posted *very*
 ledger returns *very*
 left at the station *very*
 left the company's service *very*

let it stand

let the matter rest

Leicester mail

little danger

Liverpool correspondence

Liverpool letters

Liverpool mails

Liverpool passengers

Liverpool parcels

Liverpool trains

Liverpool traffic

live stock traffic

local charges

local expenditure

local invoice

local manager

local management

local stations

local traffic

local traffic manager

locomotive department

London & Birmingham
trafficLondon & Continental
trafficLondon and Liverpool
goods

London express

London mails

London passengers

London speed goods

London traffic

M

made a claim

mail bags

mail train

make an account

make a report

make a statement

make the case public

make the matter right
with consigneemake the matter right
with senders

Managing Director

Manager's Office

Manager's report

Manager's telegram

Manchester district

manufacturing interests

manufacturing products

many accounts

many cases have been
noticed

many circumstances

many excursionists

many goods trains

many parcels

many passengers










many preference shares

many stations










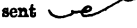

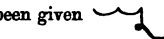
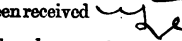
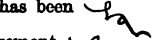
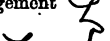


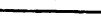
Metropolitan Carriage
Company

















metropolitan traffic

money market












mineral class 
 mineral traffic 
 minimum rate 
 minimum scale 
 missing bale 
 missing box 
 missing goods 
 missing papers 
 my letter 

N

no account 
 no break van 
 no charges 
 no communication 
 no foreign trade 
 no foreign traffic 
 no further reply 
 no guards' reports 
 no goods trains 
 no goods were sent 
 no intention 
 no notice has been given 
 no notice has been received 
 no statement has been made 
 no such arrangement 
 no such train 
 not abstracted 
 not cancelled 

not counted 
 not in the goods department 
 not in the Manchester district 
 not in the passenger department 
 not in the parcel department 
 not in the train 
 not in the report 
 not invoiced 
 not sent hence in due course 
 not seen at this station 
 not taken to account 
 not yet to hand 
 nothing further 
 nothing more than 
 nothing of importance 
 number of the carriage 

O

office duties 
 official correspondence 
 officials in charge 
 official statement 
 officer's statement 
 on account of charges 
 on account of damage 
 on account of delay 
 on the other side 
 on your further reply 
 one of our 

omnibus meets all trains

other circumstances

other companies

other companies' traffic

other Directors

other stations

other traffic

other trains

over charges

owner's risk

owner's risk note signed

P

Paddington station

paid on

parcel clerks

parcel delivery

parcel department

parcel office

parcel van

parcels traffic

parliamentary train

pass the accounts

pass the amounts

pass the items

passed the points

passed the goods train

passenger department

passenger porter

passenger station

Passenger Superintendent.

Passenger Superintendent's Office

passenger traffic

passenger trains

passengers' luggage

pay through & recharge

per day

per ton

periodical free pass

periodical ticket

permanent way

pointsman's signal

pointsman's statement

porter's room

preference shares

present bill

present scheme

present state of trade

present stock

present stock-in-trade

present the bill

present traffic

prevent accident

previous statement





proposed scheme

proposed rates












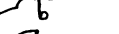

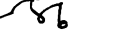



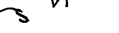




prospectus of the company













prospective shares

Q

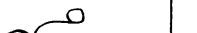








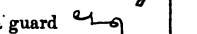


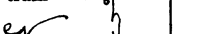


quantity of casks 
 quantity of empty casks 
 quantity of materials 
 questions of importance 

R

railway accommodation 
 railway communication 
 railway company's (ies) 
 railway company's bill 
 railway company's stock 
 railway compensation 
 railway competition 
 railway clerks 
 railway correspondence 
 railway damages 
 railway Directors 
 railway dividend 
 railway facilities 
 railway investments 
 railway Manager 
 railway property 
 railway plant 
 railway shares 
 railway share list 
 railway shareholder 
 railway system 
 rather late 

rather later 
 receiving station 
 refer to my letter 
 referring to your letter 
 referring to your telegram 
 regular traffic 
 regular trains 
 reply early 
 resist (the) claim 
 return journey 
 returned empties 
 rolling stock 

S

sample cases 
 sample parcels 
 Scotch goods 
 Scotch traffic 
 second class 
 see my letter -) 
 send another clerk 
 send another engine 
 send an extra guard 
 send another porter 
 send an extra train 
 send a letter 
 send a messenger immediately 
 send a guard and driver 
 send a special engine 

send a telegram
 sending station
 sender's risk
 sent by mail
 sent by last mail
 sent in another wagon
 sent in error
 sent to Birmingham
 sent to Chester in mistake
 sent to Dublin
 sent to Euston station
 sent to King's Cross station
 sent to London only
 sent to London in mistake
 sent to Liverpool Road station
 sent to Liverpool Road station, Manchester
 sent to Liverpool, Waterloo station
 sent to Liverpool, Lime street station
 sent to Manchester in truck
 sent to Manchester, Victoria station
 settlement of accounts
 settlement of claims
 short notice
 signal line clear
 signal men
 signal off
 signal the train
 since received
special class

special committee
 special rate
 state particulars
 state reasons
 state terms
 state the nature of the claim
 station agent
 Station Master
 station to station
 stationary signals
 still in hand
 stores department
 sub-committee

Superintendent's clerk
 Superintendent's department
 Superintendent's letter
 Superintendent's Office
 Superintendent's report
 Superintendent's staff
 Swindon station

T

telegraphic communication
 telegraphic despatches
 telegraphic messages
 tender the goods
 tender the goods again
 terminal allowances
 terminal charges

terminal expenses

this claim

through a solicitor

through booking

through rate

through route

through to Birmingham

through to London in
the same carriage
through to Leicester

through trains

through traffic

through trucks

through wagons

timber rates

timber traffic

time bills

time books

time table

time table arrangement

to go into the matter

to have them sent

to have them sent in
boxes

to have them sent in
future

to lie till called for

to Liverpool

to make further search

to mile throughout

to this station

to which you can

to which you can agree

to which you may agree

to which you refer

too late for delivery

too late for the packet

too late for the train

too many trains

trace forward

trace the truss

trace the missing box

traffic committee

traffic decrease

traffic increase

Traffic Manager's letter

Traffic Manager's Office

Traffic Manager's report

Traffic Manager's telegram

traffic statement

trains to Manchester

trains will commence to
run

trains will be discontinued

trains will not be discon-
tinued

U

under the circumstances

under the circumstances
of the case

under the new Act of
Parliament

under peculiar circum-
stances

understand the meaning
of your letter

under-chaiges

unentered from Bir-
minghamunentered from Man-
chester

unentered goods

up line

up train

usual rates

V

various reports

very accurate

very accurately described

very correct

very good character

very good signals

very good staff

very important

very important letter

very important matter

very irregular

very keen competition

very late

very little damage

very little delay

very little trade

very little traffic

very many

very many passengers

very much competition

very much traffic

very near due

very particular

very serviceable

very rapid rate

very recently

very regular

very well developed

very well pleased

W

wait upon consignee

wait upon sender

was there any delay

we are in correspondence

we are in communication

we are investigating

we cannot trace

we cannot trace entry

we cannot trace invoice

we cannot trace the truck

we cancel the entry

we have collected the
amounts

we have delivered

we have invoiced

we have issued circulars

we have no trace

we have no communica-
tionwe have no means of
communication

we have sent
 we have sent a messenger
 we have sent a telegram
 we have sent them forward
 we have since received them
 we have traced the truck
 we have received the goods
 we have received the goods in truck
 we have written consignee
 we have written sender
 we have written the manager
 we note
 we trace forward
 were in bad order
 were in good condition
 were sent hence
 were sent to
 what reply
 which was reported
 which you may recharge
 which you will not be able to clear
 with reference to the subject
 without delay
 working of the signals

Y

you can make arrange-ments
 you may allow accordingly
 you may inform consignee

you may inform sender
 you may receive
 you must make another search
 you will have a telegram
 you will have received them
 your consideration
 your correspondent
 your early attention
 your early trains
 your humble servant
 your immediate reply will oblige
 your invoice of the third inst.
 your letter
 your last letter
 your papers are mislaid
 your obedient servant
 your people
 your porter
 your reference
 your reply
 your reply of the 1st inst.
 your reply of the 2nd ultimo
 your reply to my letter
 your statement
 your station
 your telegram
 yours obediently
 yours respectfully
 yours truly

OFFICIAL NAMES OF RAILWAYS.

Ashby & Nuneaton Joint	Dublin, Wicklow, and Wexford
Belfast and Northern Counties	Dundalk, Newry and Greenore
Belfast & County Down	Fermoy and Lismore
Belfast Central	Festiniog Railway
Belfast, Holywood, and Bangor	Festiniog and Blaenan
Birkenhead Railway	Finn Valley
Bishop's Castle	Furness Railway
Bourn and Lynn Joint	Glasgow and Paisley
Brecon and Merthyr	Glasgow & Paisley Joint
Bristol Port and Pier	Glasgow & South Western
Burry Port	Great Eastern
Caledonian Railway	Great Northern
Cambrian Railway	Great North of Scotland
Carmarthen & Cardigan	Great Southern & Western
Carrickfergus and Larne	Great Western
Central Wales and Carmarthen Junction	Gwendraeth Valley
Cheshire Lines Committee	Hammersmith and City
City of Glasgow Union	Highland
Clifton Extension	Hoylake Railway
Cleator and Furness	Isle of Wight
Cockermouth, Keswick, and Penrith	Lancashire & Yorkshire
Colne Valley	Limerick, Castle Connell, and Killaloe
Cork and Bandon and Kinsale Junction	Limerick and Ennis
Cork & Macroom Direct	Limerick and Foynes
Cork, Blackrock, and Passage	London, Brighton, and South Coast
Downpatrick, Dundrum, and Newcastle	London, Chatham, and Dover
Dublin and Meath	London & North Western

London & South Western	Severn & Wye & Severn Bridge
London, Tilbury, and Southend	Shrewsbury & Hereford
Manchester and Milford	Shrewsbury & Welshpool
Manchester, Sheffield, & Lincolnshire	Somerset and Dorset
Manchester, South Junction, and Altrincham	South Eastern
Maryport and Carlisle	Stafford and Uttoxeter
Mawddwy (Moudi)	Stamford and Essendine
Metropolitan Railway	Swansea and Mumbles
Midland Railway	Taff Vale
Midland Great Western	Tali-y-Llyn Railway
Mid-Wales Railway	Tottenham and Hampstead Junction
Monmouthshire Railway	Vale of Towy
Nantybweh & Rhymney	Waterford and Central Ireland
Neath and Brecon	Waterford and Tramore
Newry, Warrenpoint, & Rostrevor	Waterford and Limerick
North British	Watlington and Princes Risboro'
North Eastern	West Cork
North & South Western Junction	West London
North London	West London Extension
North Staffordshire	West Riding & Grimsby
Oldham, Ashton, and Guide Bridge Junction	West Somerset Mineral
Pembroke and Tenby	Weymouth & Portland
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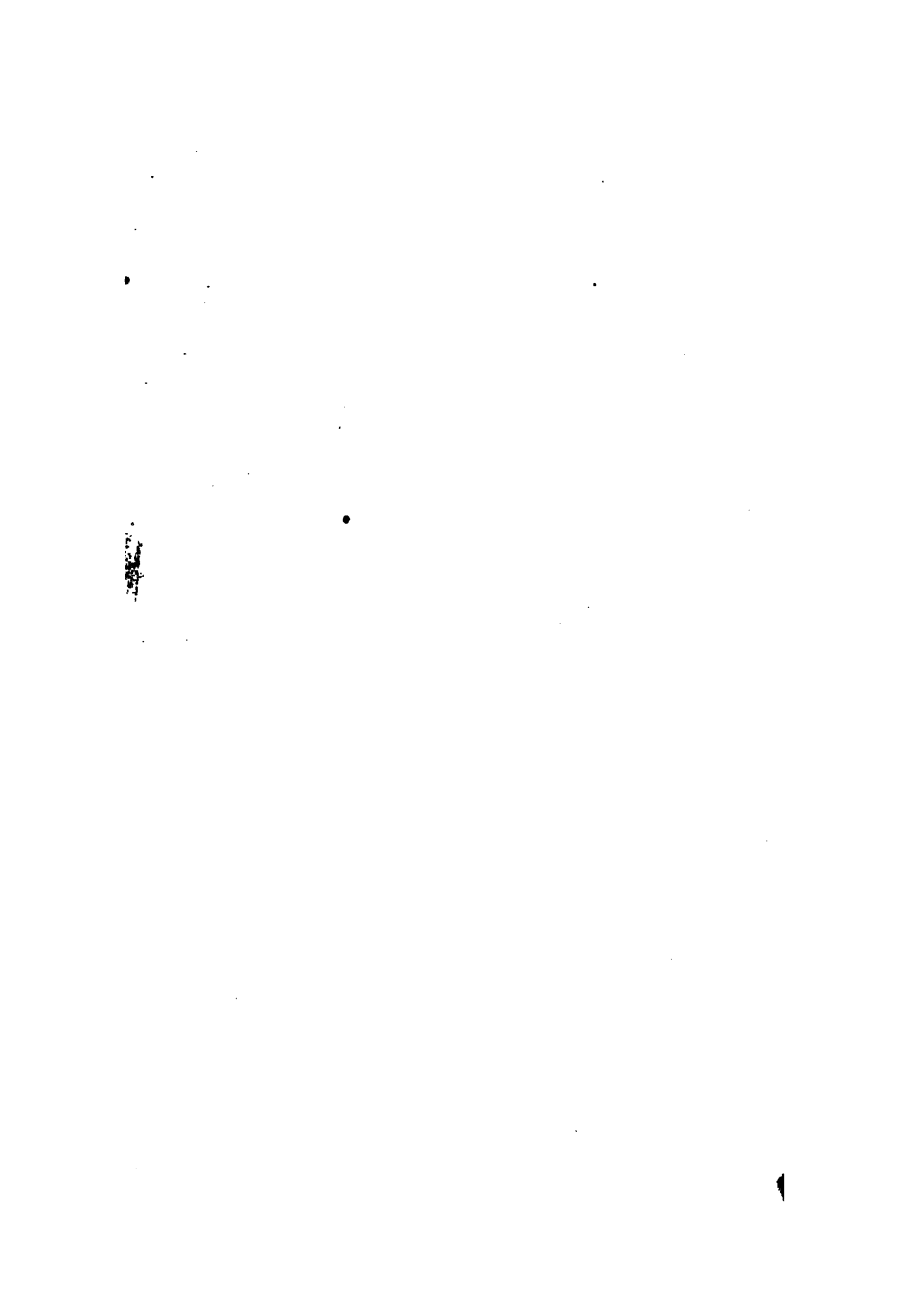
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